

# Skyward Student Software Training Calendar

May									
Monday		Tuesday		Wednesday		Thursday		Friday	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
		1		2		3		4	
7		8		9		10		11	
								Patty	Trudy
								Overview Mount Jordan Little Theater	Overview Mount Jordan Little Theater
14		15		16		17		18	
Denise/Patty		Denise/Patty		Denise/Patty		Denise/Patty			
Secondary Finance Setup Session 1 Day 1 ASB Lab		Secondary Finance Setup Session 1 Day 2 ASB Lab		Secondary Finance Setup Session 2 Day 1 ASB Lab		Secondary Finance Setup Session 2 Day 2 ASB Lab		Canceled	
		Sandi	Trudy	Trudy	Sandi	Sandi	Trudy		
		Overview Mount Jordan Little Theater	Overview Mount Jordan Little Theater	Overview DO Lab A	Overview DO Lab A	Overview Mount Jordan Little Theater	Overview Mount Jordan Little Theater	Canceled	
								Denise	
								Overview AM Mount Jordan Little Theater	
21		22		23		24		25	
Canceled		Canceled		Canceled					
Canceled		Canceled		Canceled					
28		29		30		31			

Legend:

Recommended for all users	Finance Training	Elementary Training	Secondary Training
---------------------------	------------------	---------------------	--------------------

# Skyward Student Software Training Calendar

June									
Monday		Tuesday		Wednesday		Thursday		Friday	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
								1	
4		5 Graduation		6 Trad End		7 Tch Ck Out		8	
						Michelle  Denise		Carla	Patty
						Overview YR Elem Health		Overview	Overview
						ASB Aud ASB Lab		ASB Aud	ASB Aud
11		12		13		14		15	
Trudy/Sandi		Trudy/Sandi		Sandi/Mike Glenn		Sandi/Mike Glenn		Trudy/Skyward	
Secondary Demographics Session 1 Day 1 ASB Lab		Secondary Demographics Session 1 Day 2 ASB Lab		Secondary Demographics Session 2 Day 1 ASB Lab		Secondary Demographics Session 2 Day 2 ASB Lab		Secondary Scheduling/Grad Session 2 ASB Lab	
Denise		Denise/Skyward		Denise/Skyward		Denise/Skyward		Denise/Sandi	
Secondary Scheduling/Grad Session 1 JATC West Jordan		Elementary Demographics Session 1 Day 1 JATC West Jordan		Elementary Demographics Session 1 Day 2 JATC West Jordan		Elementary Demographics Session 2 Day 1 JATC West Jordan		Elementary Demographics Session 2 Day 2 JATC West Jordan	
Mike Glenn/Skyward									
Secondary Scheduling/Grad Session 1 TBD									
18		19		20		21		22	
Trudy/Sandi		Trudy/Sandi		Sandi/Skyward		Denise/Skyward		Trudy/Patty	
Elementary Demographics Session 3 Day 1 ASB Lab		Elementary Demographics Session 3 Day 2 ASB Lab		Elem. Attend ASB Lab	Elem. Attend ASB Lab	Elementary Course Master Session 2 ASB Lab		Elem. Attend ASB Lab	
Denise/Skyward		Denise/Skyward		Patty/Mike Glenn		Sandi/Mike Glenn		Skyward	
Secondary Demographics Session 3 Day 1 JATC West Jordan		Secondary Demographics Session 3 Day 2 JATC West Jordan		Elementary Course Master Session 1 ASB Lab		Secondary Course Master Session 1 JATC West Jordan		Elem. Attend JACT W. J.	
25		26		27		28		29	

Legend:

Recommended for all users	Finance Training	Elementary Training	Secondary Training
---------------------------	------------------	---------------------	--------------------

# Skyward Student Software Training Calendar

## July

July									
Monday		Tuesday		Wednesday		Thursday		Friday	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
2		3		4		5		6	
9		10		11		12		13	
Carla		Trudy		Sandi/MikeG		Denise		Denise/Patty	
NEW		NEW		NEW		NEW		NEW	
Overview		Elem. Attend Year Round		Elem. Data Mining		Elem Checks Writing/ Month End Session 1 Day 1		Elem Check Writing/ Month End Session 1 Day 2	
Lockers		Lockers		Health		ASB Lab		ASB Lab	
ASB Aud		ASB Lab		ASB Lab		ASB Lab		ASB Lab	
TBD		ASB Lab		ASB Lab		ASB Lab		ASB Lab	
Sandi/Skyward		Sandi/Skyward		Trudy/Skyward		Trudy/Skyward		Trudy/Sandi	
Elementary Demographics Session 4 Day 1		Elementary Demographics Session 4 Day 2		Secondary Demographics Session 4 Day 1		Secondary Demographics Session 4 Day 2		Secondary Course Master Session 2	
JATC West Jordan		JATC West Jordan		JATC West Jordan		JATC West Jordan		JATC West Jordan	
Denise		Denise							
NEW		NEW							
Reg. Rec		Reg. Rec							
ASB Lab		ASB Lab							
16		17		18		19		20	
Trudy/Sandi		Trudy/Sandi		Denise/Skyward		Denise/Skyward		Sandi/MikeG	
Elem Check Writing/ Month End Session 2 Day 1		Elem Check Writing/ Month End Session 2 Day 2		Secndry Check Writing/ Month End Session 1 Day 1		Secndry Check Writing/ Month End Session 1 Day 2		Elementary Course Master Session 3	
ASB Lab		ASB Lab		ASB Lab		ASB Lab		ASB Lab	
Denise/Skyward		Denise/Skyward		Patty		Patty		Patty/Skyward	
Secondary Demographics Session 5 Day 1		Secondary Demographics Session 5 Day 2		Health		Secondary Course Master Session 3		Secondary Scheduling/Grad Session 3	
JATC West Jordan		JATC West Jordan		JATC W J		JATC West Jordan		JATC West Jordan	
Patty		Patty		Trudy		Trudy			
Secondary Demographics Session 6 Day 1		Secondary Demographics Session 6 Day 2		Elementary Demographics Session 5 Day 1		Elementary Demographics Session 5 Day 2			
Bingham High Career Cntr		Bingham High Career Cntr		Bingham High Career Cntr		Bingham High Career Cntr			
23		24		25		26		27	
		Holliday		YR Begins					

Legend:

Recommended for all users	Finance Training	Elementary Training	Secondary Training
---------------------------	------------------	---------------------	--------------------

# Skyward Student Software Training Calendar

## August

August									
Monday		Tuesday		Wednesday		Thursday		Friday	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
30		31		1		2		3	
Denise/Sandi		Denise/Sandi		Denise/Skyward		Patty/Syward		Sandi/Skyward	
Secndry Check Writing/ Month End Session 2 Day 1		Secndry Check Writing/ Month End Session 2 Day 2		Elem Check Writing/ Month End Session 3 Day 1		Elem Check Writing/ Month End Session 3 Day 2		Secondary Scheduling/Grad Session 4	
JATC West Jordan		JATC West Jordan		JATC West Jordan		JATC West Jordan		JATC West Jordan	
Carla	Patty/Trudy	NEW Trudy	Skyward	Sandi	Trudy	NEW Sandi	Denise	Trudy/Patty	
Overview	Lockers	Health YR	Registration Receipting	Registration Receipting	Data Minint YR	Att. Letters YR	Registration Receipting	Elementary Course Master Session 4	
ASB Aud	ASB Lab	ASB Aud	ASB Lab	ASB Lab	ASB Aud	ASB Aud	ASB Lab	ASB Lab	
		Patty/MikeG		Patty/MikeG		Trudy/MikeG			
		Elementary Demographics Session 6 Day 1 Bingham High Career Cntr.		Elementary Demographics Session 6 Day 2 Bingham High Career Cntr.		Secondary Scheduling/Grad Session 5 Bingham High Career Cntr.			
6 Registration		7 Registration		8 Registration		9 Registration		10 Registration	
13 Registration		14 Registration		15 Registration		16 Registration		17 Registration	
Shelly	Carla	Sandi/Sky	Sandi/Trudy	Patty	Trudy	Denise/Sky	Sandi/Sky	Sandi	Denise
Overview	Overview	Elem Attend	Elem Attend	Elem Attend	Sec. Attend	Health	Sec. Attend	Elem Dta Mn	Elem Attend
ASB Aud	ASB Aud	ASB Lab	ASB Lab	ASB Lab	ASB Lab	ASB Lab	ASB Lab	ASB Lab	ASB Lab
20		21		22		23		24	
Carla	Shelly	Sandi	Trudy	Denise	Patty	Sandi	Denise	Patty	
Overview	Overview	Sec. Attend	Sec. Attend	Elem Attend	Sec. Attend	Sec. Attend	Elem Attend	Health	
DO - Lab A	DO - Lab A	ASB Lab	ASB Lab	ASB Lab	ASB Lab	ASB Lab	ASB Lab	ASB Lab	
27		28		29		30		31	
Traditional School Begins									

Legend:

Recommended for all users	Finance Training	Elementary Training	Secondary Training
---------------------------	------------------	---------------------	--------------------

# Skyward Student Software Training Calendar

September									
Monday		Tuesday		Wednesday		Thursday		Friday	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
3		4		5		6		7	
						Carla	Michelle		
						Overview ASB Aud	Overview ASB Aud		
10		11		12		13		14	
Denise/Patty		Denise/Patty		Sandi/Trudy	Trudy/Sandi	Patty/Denise	Patty/Denise	Sandi/Trudy	Sandi/Trudy
Elem Check Writing/ Month End Session 4 Day 1 ASB Lab		Elem. Check Writing/ Month End Session 4 Day 2 ASB Lab		Health ASB Lab	Data Mining ASB Lab	Data Mining ASB Lab	Health ASB Lab	Discipline ASB Lab	Attendance Letters ASB Lab
17		18		19		20		21	
Denise/Patty	Denise/Patty	Sandy/Trudy	Sandy/Trudy	Denise/Patty	Denise/Patty	Sandi/Trudy	Sandi/Trudy	Denise/Patty	
Data Mining ASB Lab	Discipline ASB Lab	Attendance Letters ASB Lab	Data Mining ASB Lab	District Office Training ASB Lab	Health ASB Lab	District Office Training ASB Lab	Attendance Letters ASB Lab	District Office Training ASB Lab	
24		25		26		27		28	

Legend:

Recommended for all users	Finance Training	Elementary Training	Secondary Training
------------------------------	---------------------	------------------------	-----------------------

# Skyward Student Software Training Calendar

## Training Times:

All morning sessions are scheduled from 9:00a.m. to Noon and the afternoon sessions from 1:00p.m. to 4:00p.m.

## Training Locations:

### **Auxiliary Services Building (ASB) 567-8750**

9150 S. 900 West

Park in the parking lot on the east side of the building. There is additional parking on the south side of the main building.

### **Bingham High School 256-5100**

2160 W. Miners Mile (10400 S)

For the training in the Bingham High Career Center, Park on the north side of the building and enter the northwest doors. The Career Center is off the main Hall.

### **Mount Jordan Middle School 412-2050**

9360 S. 300 East

The little theater is located in just inside the main entrance, west of the Auditorium. Park in the south east parking lot.

### **JATC West Jordan 256-5900**

9301 S. Wights Fort Rd (3400 W)

JATC West Jordan is located on the south west corner of the Salt Lake Community College Campus in West Jordan.

### **District Office Lab A 567-8100**

9361 S. 300 East

Park in the lot to the north of the district office and enter through the main entrance.