

ELEMENTARY

Fall 2009

School _____

Conference Dates: _____

Principal _____

PARENT/TEACHER CONFERENCE REPORT

Reporting Instructions:

- 1) Please **include all scheduled conferences** held one week before and/or one week after conferences in your reporting. **NOTE ~ for Spec. Ed./Cluster/Title I/Speech:** you may count I.E.P.'s held prior to the conference dates. **Title I:** enrollment # is the total # of students enrolled in your Title I school, and the total # of conferences held for Title I is the same as the total conferences held for the school.
- 2) Return one copy of the Parent/Teacher Conference Report form to **Ilene** in the Copper Hills K-12 Feeder office **within two weeks after your conference dates. It must be completed in its entirety (including Resource, Cluster, Title I, Speech, etc.).**

| GRADE | CONFERENCES (# HELD) | # STUDENTS ENROLLED | % | COMMENTS |
|--------------|-------------------------|------------------------|---|----------|
| K | | | | |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| Total | | | | |

| | | | | |
|-------------------|--|--|--|--|
| Resource | | | | |
| Cluster School | | | | |
| Title I | | | | |
| Speech/ Other | | | | |